

## COVID-19 POLICY

Capstone Construction's top management is committed to providing safe and healthy working conditions for the prevention of ill health, for all employees, contractors and other relevant interested parties involved with our business.

As the COVID-19 situation continues to evolve, Capstone is committed to supporting our staff, clients and trades. Our focus is on the health and wellbeing of our staff, clients and trades. We are committed to making informed, balanced decisions based on the expert medical advice of the Australian authorities and relevant bodies.

### **COVID-19 Management Objectives**

The Top management and staff at Capstone Construction are committed and will strive to:

- Prevent and eliminate work illness
- Identify, assess and control workplace hazards and risks to provide a healthy and safe workplace
- Develop procedures, processes and instructions to ensure safe systems of work are implemented and maintained

### **As part of the company's systems and processes top management are committed to:**

- Requiring our employees to stay home if they feel sick.
- Regular cleaning /hygiene protocols in office and Lunch and toilet facilities.
- Regular personal hygiene hand washing and sanitising.
- Social distancing where appropriate on site and offices including segregating work teams.
- Reminder signage strategically place around the site.
- Monitor updated health advise and adapt our systems and management protocols as required.

Approved by Matt Lucarelli



Director

July 1st, 2020